

# Treatment Request Department System



# Steps to Access the Service

Access the Treatment Request Management System through the <u>Ministry</u> <u>of Health's Portal</u>.





The patient or their legal guardian must log in using the Unified National Access(Absher) using national ID number.





The patient or their guardian will then be redirected to the Treatment Request Management System via the MOH portal.





### Treatment Requests

After logging in, go to the Treatment
Requests section and select "Create
Request", then choose the applicant (either
the main applicant or one of the dependents).
If a request is being submitted on behalf of a
dependent, a list of registered dependents
will appear for selection. The request must
then be linked to the selected dependent.





## \* RCAB Requests

To create an ERCAB Request for a dependent, navigate to the Treatment Requests page, locate the dependents' table, then click on "Actions" corresponding to the approved treatment request, and select "Create ERCAB Request".





# ERCAB Requests for Dependents

To create a travel authorization request for a dependent, go to the Treatment Requests page, navigate to the Dependents table, click on the "Actions" button for the approved request, and select "Create Travel Authorization."





#### Incidental Expenses

When creating incidental expenses, the process is carried out through the Treatment Requests page. Navigate to the dependents' table, click on the "Actions" column for the approved treatment request, and the "Create Incidental Expenses" button will appear.





Incidental Expenses For Dependents

To create an incidental expenses request for a dependent, go to the Treatment Requests page, navigate to the Dependents table, click on the "Actions" button for the approved treatment request, and the "Create Incidental Expenses Request" button will appear.





# Treatment Request Follow-up

Users can view and follow up on treatment requests for both the patient and their dependents through two separate tables on the "Treatment Requests" page. Various actions can be performed on these requests, such as submitting an ERCAB request, initiating Incidental Expenses, or viewing treatment request details, whether for the patient or their dependents.







## **❖** ERCAB Requests Follow-Up

ERCAB requests for both the patient and their dependents can be viewed and tracked through two separate tables on the "ERCAB Requests" page.





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#### Incidental Expenses Requests

The user can view and track all incidental expenses requests related to the patient and dependents through two separate tables on the "Incidental Expenses" page.





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# Thanks

For Help and Support, contact us via:

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