

Job Description		الوصف الوظيفي
Job TITLE	EFFECTIVE DATE	REVISION DATE
Public Health Dentist		

Job Description	General Information
Job Title	Public Health Dentist
Practice Setting	Dental Clinic
Reporting to	Division Head of Dental Department
Responsibility Level	Non-Supervisory

Required Educational Qualification and experience
<ul style="list-style-type: none"> • Required Educational Qualification for the Specialist: <ol style="list-style-type: none"> 1. MSc and/ or clinical training certificate from a recognized institute. 2. Valid registration from SCHS. 3. Valid Basic Life Support certification. • Required Work Experience for the specialist: <ol style="list-style-type: none"> 1. Two years of experience in a recognized institute of equivalent. (Preferred) • Required Educational Qualification for the Consultant: <ol style="list-style-type: none"> 1. PhD or board certification from a recognized institute. 2. Valid registration from SCHS. 3. Valid Basic Life Support certification. • Required Work Experience for the Consultant: <ol style="list-style-type: none"> 1. Three (3) years of professional experience after obtaining the certification in the specialty.

Competencies and Skills	
1	Demonstrate Leadership and administrative skills.
2	Fluent verbal and written English.
3	Exhibits professionalism and excellent interpersonal communication skills.
4	Is knowledgeable of the Saudi Medical By-laws.

Job Summary

Apply basic sciences knowledge regarding etiology, diagnosis and management of the prevention, promotion and treatment of all the oral conditions at the individual and community level. Further, the ability to identify social, economic, environmental and emotional determinants in a given individual patient or a community for the purpose of planning and execution of community oral health surveys and programs.

Role and Responsibilities

1. All dentists, General, Specialists and Consultants are legally and morally obliged to conduct their roles and responsibilities within the Ministry of Health at the Kingdom of Saudi Arabia laws and regulations and international professional associations applicable to their professions.
2. All Dentists must be able to:
 - 2.1. Maintain effective relationships with peers and respect professional boundaries.
 - 2.2. Respect patients' autonomy and right to make their own health decisions.
 - 2.3. Maintain patients' confidentiality at all time.
 - 2.4. Understand patients' differences and cultural values and treat them with respect regardless of their religion, gender, color, and ethnic background.
 - 2.5. Listen to patients, recognize communication barriers, and facilitate understanding of their oral health condition and options for care.
 - 2.6. Maintain accurate dental records and keeping up-to-date with dental technologies.
 - 2.7. Coordinate patient care within the healthcare system by collaborating with other healthcare professionals to ensure patient wellbeing and safety.
 - 2.8. Work effectively in multidisciplinary teams.
 - 2.9. Provide care that is evidence-based and reflective of best practices.
 - 2.10. Be engaged in continuous learning to sustain up to date professional performance.
 - 2.11. Take an active role in teaching residents and trainees.
 - 2.12. Plan and assign duties to residents and trainees under his/her supervision.
 - 2.13. Participate in the evaluation, of residents and trainees under his supervision in terms of skills, knowledge, and behavior.
 - 2.14. Participate in quality assurance, infection control, professional education of interested parties, postgraduate activities and any other assignment related to excellent activities and any other assignments related to excellent patient care and education. This includes grand rounds, bedside teaching sessions, clinical lectures demonstrations.
 - 2.15. Participate in the Major Disaster Plan of the facility as indicated.
 - 2.16. Provide administrative services and serving on committees within the department as needed.
 - 2.17. Carry out other assignments as directed by Hospital Administration and/or the department head within the realm of his knowledge, skills, and abilities.

Areas of Competency	
Assessment	<ol style="list-style-type: none"> 1. Obtaining a detailed dental history from patients and evaluate their medical history. 2. Carrying out a comprehensive clinical examination (extraoral and intraoral). 3. Providing a specific endodontic evaluation and diagnosis of orofacial pain. 4. Radiographic examination and interpretation. 5. Record patient information in a logical, legible and secure way. 6. Formulating an evidence-based treatment plan considering the teeth of concern. 7. Communicate clearly with patients and explains treatment plan to obtain informed consent
Analgesia	Provide local and regional block anesthesia confined to the head & neck area.
Preventive Care	<ol style="list-style-type: none"> 1. Oral health education and oral hygiene instruction. 2. Dietary counseling. 3. Performing dental prophylaxis. 4. Apply non-invasive and/or minimally invasive evidence-based practices to prevent and manage incipient dental caries. 5. Communicate and consult with patient's primary care physician to ensure patient centered care approach.
Dental Public Health Skills	<ol style="list-style-type: none"> 1. Ability to make use of knowledge of epidemiology to identify causes and plan appropriate preventive and control measures. 2. Ability to construct, conduct and evaluate oral health surveys and programs in order to identify all the oral health needs at the individual and community levels. 3. Propose and enact multi-disciplinary solutions for public health problems. 4. Ability to act as a consultant, teach, guide and take part in research (both basic and clinical), present and publish the outcome at various scientific conferences and journals, both national and international level. 5. Develop appropriate person power at various levels and their effective utilization. 6. Develop strategies to improve access to dental and oral care. 7. Create and implement healthcare financing and payment models. 8. Plan, implement, and evaluate successful community oral health programs. 9. Identify the appropriate use of common statistics. 10. Analyze and determine changes in trends and patterns of dental disease. 11. Read, critically evaluate and discuss community-based recommendations. 12. Arrange Oral Health Awareness Week.
Others	Provide dental treatment in various disciplines based on the approved privileges.
Emergency Care	<ol style="list-style-type: none"> 1. Provide emergency treatment and palliative interventions to dental pain, and oral tissue irritations 2. Placement of sedative dressing, pulpotomy, pulpectomy, incision and drainage. 3. Manage oral infections by utilizing antibacterial, antiviral, anti-inflammatory, and anti-fungal medicaments.

Out-of-Scope
Practices for
Public Health
Dentist

1. Services, procedures, treatments that fall under other specialty scope of practices.
2. Choosing to limit scope of practice to a particular treatment and attending only definite group of people.

Acknowledgement Name and Approval

Employee Name:
Signature:
Date:

Direct Supervisor Name:
Signature:
Date:

HR/ Authorized Representative
Name:
Signature:
Date: