

Job Description		الوصف الوظيفي
Job TITLE	EFFECTIVE DATE	REVISION DATE
General Dentist		

Job Description	General Information
Job Title	General Dentist
Practice Setting	Dental clinic
Reporting to	Division Head of Dental Department
Responsibility Level	Non-Supervisory

Required Educational Qualification and experience	
<ul style="list-style-type: none"> <li>• <b>Required Educational Qualification:</b> <ol style="list-style-type: none"> <li>1- Accredited Bachelor Degree in Dental Surgery or Equivalent.</li> <li>2- 1-year internship program in a recognized institute.</li> <li>3- Valid registration from SCHS.</li> <li>4- Valid Basic Life Support certification</li> </ol> </li> <li>• <b>Required Work Experience:</b> None</li> </ul>	
Competencies and Skills	
1	Demonstrate Leadership and administrative skills.
2	Fluent verbal and written English.
3	Exhibits professionalism and excellent interpersonal communication skills.
4	Is knowledgeable of the Saudi Medical By-laws.

Job Summary	The maintenance of oral health through the assessment, diagnosis, management, treatment and prevention of oral diseases, disorders or conditions of the orofacial complex and associated structures and oral manifestations of systematic diseases within the scope of the general dental practitioner's approved education, training and competence.
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### Role and Responsibilities

1. All dentists, are legally and morally obliged to conduct their roles and responsibilities within the Ministry of Health at the Kingdom of Saudi Arabia laws and regulations.
2. All Dentists must be able to:
  - 2.1. Maintain effective relationships with peers and respect professional boundaries.
  - 2.2. Respect patients' autonomy and right to make their own health decisions.
  - 2.3. Maintain patients' confidentiality at all time.
  - 2.4. Understand patients' differences and cultural values and treat them with respect regardless of their religion, gender, color, and ethnic background.
  - 2.5. Listen to patients, recognize communication barriers, and facilitate understanding of their oral health condition and options for care.
  - 2.6. Maintain accurate dental records and keeping up-to-date with dental technologies.
  - 2.7. Coordinate patient care within the healthcare system by collaborating with other healthcare professionals to ensure patient wellbeing and safety.
  - 2.8. Work effectively in multidisciplinary teams.
  - 2.9. Provide care that is evidence-based and reflective of best practices.
  - 2.10. Be engaged in continuous learning to sustain up to date professional performance.
  - 2.11. Participate in quality assurance, infection control, professional education of interested parties, postgraduate activities and any other assignment related to excellent activities and any other assignments related to excellent patient care and education. This includes grand rounds, bedside teaching sessions, clinical lectures demonstrations.
  - 2.12. Participate in the Major Disaster Plan of the facility as indicated.
  - 2.13. Provide administrative services and serving on committees within the department as needed.

### Areas of Competency

Assessment	<ol style="list-style-type: none"> <li>1. Obtaining a detailed dental history from patients and evaluate their medical history.</li> <li>2. Carrying out a comprehensive clinical examination (extraoral and intraoral).</li> <li>3. Radiographic examination and interpretation.</li> <li>4. Record patient information in a logical, legible and secure way.</li> <li>5. Formulating an evidence-based treatment plan considering the teeth of concern.</li> <li>6. Communicate clearly with patients and explains treatment plan to obtain informed consent.</li> </ol>
Analgesia	Provide local and regional block anesthesia confined to the head & neck area.

Preventive Care	<ol style="list-style-type: none"> <li>1. Oral health education and oral hygiene instruction.</li> <li>2. Performing dental prophylaxis.</li> <li>3. Applying topical fluoride treatment.</li> <li>4. Applying pits and fissure sealants.</li> <li>5. Dietary counseling.</li> <li>6. Communicate and consult with patient's primary care physician to ensure patient centered care approach.</li> </ol>
Restorative care	<p>Managing dental caries by applying the best restorative approach to the case presented. Restorative procedures include:</p> <ol style="list-style-type: none"> <li>1. Temporary and definite restorations on both primary and permanent teeth.</li> <li>2. Referring advanced restorative cases to the appropriate specialist/consultant.</li> </ol>
Pediatric Care	<ol style="list-style-type: none"> <li>1. Provide preventive, restorative, and simple surgical care to children based on best practices while engaging the children and their guardians.</li> <li>2. Refer uncooperative, anxious and dental phobic children to a pediatric dentist.</li> <li>3. Identify signs of growth abnormalities and refer the patient to specialist care.</li> </ol>
Periodontic Care	<p>Manage gingival and periodontal conditions through:</p> <ol style="list-style-type: none"> <li>1. Supra-gingival and subgingival scaling and root debridement using manual and powered instruments.</li> <li>2. Provisional splinting of teeth.</li> <li>3. Referring advanced gingivitis/ periodontitis cases to the appropriate specialist/consultant.</li> </ol>
Endodontic care	<p>Provide dental pulp therapy procedures through:</p> <ol style="list-style-type: none"> <li>1. Placing rubber dam.</li> <li>2. Placing Direct and Indirect pulp capping.</li> <li>3. Providing Non-Surgical endodontic treatment on a single-root permanent tooth.</li> <li>4. Providing pulp extirpation on posterior permanent teeth and referral to a specialist/ consultant to complete the treatment.</li> <li>5. Referring complicated endodontic cases to the appropriate specialist/ consultant</li> </ol>
Surgical Care	<ol style="list-style-type: none"> <li>1. Removal of erupted tooth/root (simple extraction).</li> <li>2. Removal of pathological tissues associated with tooth extraction (consider biopsy for suspicious tissue).</li> <li>3. Identify and refer any complicated extraction case that requires specialist care.</li> </ol>

Prosthodontic Care	<ol style="list-style-type: none"><li>1. Re-cementation of crown, bridge and other prosthetic appliances as needed.</li><li>2. Proper diagnosis and referral of the case for prosthodontic care for restorability check, complete mouth rehabilitation and cases with high esthetic demand.</li></ol>
Emergency Care	<ol style="list-style-type: none"><li>1. Provide emergency treatment and palliative interventions to dental pain, and oral tissue irritations</li><li>2. Manage oral infections by utilizing antibacterial, antiviral, anti-inflammatory, and anti-fungal medicaments.</li><li>3. Identify and refer to the appropriate specialist care based on the given condition.</li></ol>
Out-of-Scope Practices for General dentist	<ol style="list-style-type: none"><li>1. Services, procedures, treatments that fall under other specialty scope of practices.</li><li>2. Choosing to limit scope of practice to a particular treatment and attending only definite group of people.</li></ol>

Acknowledgement Name and Approval

Employee Name:

Signature:

Date:

Direct Supervisor Name:

Signature:

Date:

HR/ Authorized Representative

Name:

Signature:

Date: