**	
ارة الصحة Ministry of Hea	jg

Corporate Self-Login Access

elf-Register Company Process

Flynas طيان ناس					لىرىية) Time out in 09:33
📝 This is required					
Yang la sin dataila					
rour login details					
User Email*		Password*		Confirm password*	
Diana antone in the second second second					
tg@corporatedomain.com)	uress as your username (e.g.	tour passworu can comprise ieuei	s, numbers or special characters	rour password can comprise retters, n	unibers or special characters
Passenger and Documen	t details				
		Data at his		N-17	
Title*	Last name*				-
	mant numbert				

3 lick on the Register Button and a confirmation message will appear

Unicity		Second Tathge
	That are materially registered	



4 Email activation is sent to the customer using the "User Email" field from the registration form. and they need to click the link to activate

Sent: The LUBLOUT 142 Ph			fines <noveply@flunes.com></noveply@flunes.com>	From
			tp:@anamco.com	fe:
		rated - will their state to a	Welcome to Huner - Cornecter - Bus West	CC Subject
181	ا مرحبا بکتر فی طیرات تانین - قطاع	Welcome to flynas Corporate July		
		Dear Mr. Testaadf Testaadfdasf,		
	ending this email to confirm your registration,	Thank you for registering with flynas corporate. We are Please click <u>https</u> to Activate your account.		
	mas call center team 920001234	For any assistance or more dartications please contact		
	عريدي Pir. Testaadf Testaadfdaaf. شكراً لتسجيلكم في ظيران ناس لقطاع الأعمال، ن لتفعيل حسابك.	إرسال هذا الإيميل لتأكيد تسحيلك، الرحاء المعط <mark>قيل</mark>		
	للمساعدة والاستفسار بمكنكم التواصل مع قريق ا	a» مركز الأشال: 920001234		
	معلومات الاستبراك الحاص بكم:	Your membership profile internation:		
	Name - Jaarde - Hernele Hr. Testaadi Testadi daaf	دقتر المغيل - Customer Number 2020012552		

5 After clicking the activation link

Unit calls		
	. So there sectored in a point of your metal to be space of point account.	
Agent login		

6 Click on the Agent Login Link to proceed with the booking.



Add Family Members

After the login process, the system will redirect the user to the Dashboard page. User can click on the My Profile link to update their profile details

ok a flight		Agent Options
ROUND TRUP ONE WAY MULTI-CITY		My Bookings
Orige	Destination	Register New Agents
Origin	Destination	Create new agent logins under your SkyAgent account
Departure Date	Return Date	My Profile
Sunday March 2017	Monday March 2017	Make a Booking
1 Aduit O Child O Infant		Information
	Find Rights	Contact Us
		Tame and Conditions

2 In the "My Profile" page user needs to the Family Members Section and click "+".



3 User needs to fill in the details of his family members.

and a second											
+											AD ⁻
VX 1											
TESTA TESTA											REMOVE N
e" First name"		Last name*		Date of birth	h*				Nationality	Rela	borship**
fr. • TESTA		TESTA		03 •	August		1983	• 🗌 Hijd	Saudi Arabia	• Fa	ther
cursent type*	Document number*										
tational ID Card	1231231233										
Smiles number											
amily member detai	IS										
+											AD ⁻
MX 1 PAX 2											
TESTB TESTB											EMOVE MEM
				Data states				212			
Ars. • TESTB		TESTB		05 •	August		1974 •	ни	Saudi Arabia	 Wife 	
					OTETC:	13.		1. T			
and the set	territory in the second		Parameters and an applicated		Province of the	inter states					
cument type* Passport Smiles number	tesuing country* Saudi Arabia	•	Document number* 123123123213		05 •	any date*	•	2029 •			
current type* Passport • Smiles number PAX 1 PAX 2 PAX 3	Itesiing countly* Saudi Arabia	•	Document number*		05 •	airy dxte* April		2029 •			СН
current type* Passport Smiles number PAX 1 PAX 2 PAX 3 TESTC TESTC	tessing county*	•	Document number*		05 •	qiliy dale" April	•	2029 •			СН
current type* Passport Smiles number PAX 1 PAX 2 PAX 3 TESTC TESTC	Itesiing countly* Saudi Arabia	•	Document number*		05 •	giry date* April	•	2029 •	N.		CH REMOVE HE
current type* Passport Smiles number PAX 1 PAX 2 PAX 3 TESTC TESTC Title* First nume* Machine * TESTC	hesing county* Saudi Arabia	Last name"	Document number 123123123213	Date of birt	05 •	airy date* April	2011	2029 •	Hationally Source Arabia	Retation	CH REMOVE ME Instity#
current type* Passport Seniles number PAX1 PAX2 PAX3 TESTC TESTC Tels* Master TESTC	Itesiing county" Saudi Arabia	Last name* TESTC	Document number* 123123123213	Date of birth	ocument ex	aity date* April	2011	2029 +	Nationality Saudi Arabia	* Son	CH REMOVE ME MINIP ¹⁴
Connent type* Passport Smiles number PAX 1 PAX 2 PAX 2 PAX 2 PAX 3 TESTC TESTC Tile* Pixt name* Master Document type* Passport	Insuing country*	Last home* TESTC	Document number 123123123213 Document number 123121212121	Date of bits	April Decument	airy date* April expiry date*	2011	2029 •	Nationality Saudi Arabia	Retable	CH REMOVE ME WISHIP**
current type* Passport Smiles number PAX 1 PAX 2 PAX 3 TESTC TESTC Tabe* Naster Passport Passport	tessing county" Saudi Arabia	Last name* TESTC	Document number* 123123123213 Document number* 123123123123123	Date of birth	or Apr8 Decument Apr8 Decument	airy date* April expany date* May	2011	2029 •	Nationality Saudi Arabia	Retable • Son	CH REMOVE HEI INSTRUCT
counselt type* Passport Smiles number PAX 1 PAX 2 PAX 3 TESTC TESTC Tes* Naster Passport Passport Testnet	Initialing country"	Last name* TESTC	Document number* 123123123213 Document number* 123123123123123	Date of birt	or April Decument 04 •	any date* April expany date* May	2011	2029 •	Nationality Saudi Arabia	• Bon	CH REMOVE HE assign
current type* Passport PAX 1 PAX 2 PAX 1 PAX 2 P	Insuing country"	Last name* TESTO	Document number* 123123123213 Document number* 123123123123	Date of bits	April Decument April Decument	airy date* April expression expression May	2011	2029 •	Nationality Saudi Arabia	Retable Son	CH REMOVE HE
current type* Passport Smiles number PAX1 PAX2 PAX3 TESTC TESTC Test Cocument type* Passport Passport Passport	Initialing country"	Last name* TESTC	Document number 123123123213 Document number 123123123123 123123123123	Date of birth	or April Decument Q4 *	airy date* April enpry date* May	2011	2029 •	Nationality Saudi Arabia	Retation Som	CH REMOVE ME Instity**
current type* Passport Seniles number PAX1 PAX2 PAX3 TESTC TESTC Test Document type* Passport TESTD TESTD	Initiality country"	Last name* TESTC Y	Document number* 123123123213 Document number* 123123123123123	Date of birth	Apr8 Decument ex Apr8 Decument 04 *	airy date* April engary date* May	2011	2029 •	Nationality Saudi Arabia	Retails	CH REMOVE HE wship**
connett type* Passport Smiles number PXX1 PXX2 PXX3 TESTC TESTC Tile* Pirt name* Master Passport Passport TESTD TESTD TESTD	Insuing country"	Leat name*	Document number	Date of bird	ocument ex 05 • April Document Ocument 04 •	airy date* April expiry date* May	2011	2029 •	Rationality Saudi Arabia	Retation • Son	CH REMOVE HE INSTRUCT NOTIFICATION REMOVE HE Instructure
current type* Passport Seniles number PAX1 PAX2 PAX3 TESTC TESTC Test Document type* Passport Passport TESTD TESTD TestD	Initialing country" Saudi Arabia Istuing country" Saudi Arabia	Last name* Last name* Last name* TESTD	Document number	Date of birth 03 • Date of birth 03 •	or April Decument April Decument 04 *	airy date* April expany date* May	2011	2029 • • Hijn 2029 •	Nationality Saudi Arabia • •	Retail Son	CH REMOVE HE Instity**
current type* Passport Seniles number PAX 1 PAX 2 PAX 3 TESTC TESTC Test Master Passport Test Test Test Test Test Test Test Te	Insuing country* Saudi Arabia tessing country* Saudi Arabia Document number*	Last name* TESTC TESTC	Document number 123123123213 Document number 123123123123123	Oute of birth	occument ex of April Decument 04 * ot Cotober	airy date* April expiry date* May	2011	2029 • • Han 2029 •	Nationality Saudi Arabia	Retails	CH REMOVE HE inship**
countent type" Passport Smiles number PAX 1 PAX 2 PAX 3 TESTC TESTC Testc Test name* Master Test name* Master Test name* Master Test name* Master National (D Card *	Initiality country" Saudi Arabia	Leat name* TESTD	Document number 123123123213 Document number 123123123123123	Date of birt	April Cocument April Cocument 04 • Coctober	airy date* April expiry date* May	2011	2029 • • Hijn 2029 •	Rationality Saudi Arabia Hulionality Saudi Arabia	Retable Son	CH REMOVE HE INSTRUCT REMOVE HE onship**
cournent type* Passport Seniles number PXX1 PAX2 PXX3 TESTC TESTC TESTC TESTC TESTC Passport Passport TESTD TESTD TESTD Socument type* Master TESTD Socument type* Master Adaster Seniles number Seniles number Seniles number Seniles number Seniles number Seniles number	Initiality country" Saludi Arabia Initiality Saludi Arabia Initiality Saludi Arabia Document number" 1231231312323	Lettname* TESTC TESTD	Document number	Date of birth 03 • Oate of birth	Apr8 Decument Apr8 Decument 04 *	expression	2011	2029 • • Hijn 2029 •	Nationality Saudi Arabia	Retation Som	CH REMOVE HE Instity**

🌐 www.moh.gov.sa | 🌭 937 | 🖤 SaudiMOH | 🛎 MOHPortal | 🖪 SaudiMOH | 🕹 Saudi_Moh



4 After adding all the details click on "Update".

	Profile has been successfully updated		
PART PART PART PART		-	
TESTD TESTD	l	<u></u>	REMOVE HER

1 My Profile		
rees are your fyraic prote defails. If your celans have charged, please enter the new artisms	attor below and choil or "Opcallar"	
Your login details		
Use Exam	Fairert	
See Evalt NgQaramon nee	Faired	

Booking a Flight

Select the Destination and Travel Dates; ensure that the passenger count is the same as the age category in the profile.

ok a flight		Agent Options
ROUND TRIP ONE WAY MULTI-CITY		My Bookings
Ngh	Destination	Register New Agents Create new agent logins under your
RUH		SkyAgent account
Sunday	Return Date	My Profile
March 2017	March 2017	Make a Booking
2 Adult • 1 Child • 1 Infant	•	Information
	Find Rights	Contact Us
nd Booking		Terms and Conditions

() www.moh.gov.sa & 937 & SaudiMOH & MOHPortal & SaudiMOH & Saudi_Moh



2 Select a flight ECONOM B III FLIGHT Departing Flight DEPART STOPS ARRIVES Flight XY 37 Sun 5 Mar 16:30 Non-stop 18:15 XY 33 Sold out Sold nut Sold out 2017 Riyadh 1 hr 45 min Jeddah 19:15 HUH Flex x 4 SAR 1,144.50 🗵 17:30 Non-stop 19.15 SAR 372.00 604.00 XY 37 324.00 3 seats left Jeddah Riyadh 1 hr 45 min 🐜 Returning Flight Flight XY 24 Mon 6 Mar 18:30 Non-stop 20:15 604.00 201 XY 41 324.00 Riyam 1 hr 45 min Jeddah 15:00 16:35 JED Flex x 4 SAR 1,144.50 19:30 Non-stop 21:15 604.00 XY 45 324.00 Riyadh 1 br 45 min Jeddah Total SAR 2,289.00 Payment methods: 21:30 Non-stop 23:15 604.00 XY 53 324.00 Riyadh 1 hr 45 min Jeddah VISA 22:30 00:15 (+1) Non-stop VV E7

3 In the passenger page click on "Select Passenger". A pop-up will appear that will allow you to select a passenger. After selecting the passenger, click on the select button. The website will automatically fill in the details.

Adult 2									Summary
Taet Title* •	Fisi name ¹	Last name*	Date of birth	MONTH	• (222)		Sele	ect passenger Infionality* Saudi Arabia •	 Departing Hight Flight XY 37 17:30 RUH
Document type* National ID Ca	Pocument number*							naSmiles (optional)	Flex x 4
Received	net hare" Decement builts	et. Farsty monitoria					Detect	Payment i	
1000						_	Contraction of the		
Adult 2	First name*	Last name*		Date of birth*				Sel	ect passenger Nationality*
Adult 2 Title*	First name*	Last name*		Date of birth*	August	•	1983	Sel	ect passenger Nationality* Saudi Arabia

🌐 www.moh.gov.sa | 🗞 937 | 灯 SaudiMOH | 🚟 MOHPortal | 🖪 SaudiMOH | 🕹 Saudi_Moh



4 Continue selecting the passengers and fill in the contact details. After completing the process, click on Continue.

Contact details Please enter your contact details		
Country code* Saudi Arabia (+966)	Mobile* e.g. 503368612	Email address* artoog@gmail.com
Back		Continue

5 Select Baggage, Meals in the Ancillary Page.

			-00				Summary	
Baggage Need to carry a bit extra? You can save	e up 10 50%	on asport prices by purchasing	extra kilograms n	ow!				light
							Flight XY 37	Sun 5 M
ADULT 1 ADULT 2 CHILD 1							17:30	2 19
							Plot x 4	JE SAR 1,144.50
Passenger			Baggage					
TESTandf TESTaudidauf							Keturning I	light
Flight 1 - Riyadh to Jeddah			No extra baggage	+10kg SAR 40.00	+15kg SAR 60.00	+20kg SAR 80.00	15:00	16: 18
				Choose	Choose	Choose	Flex x 4	SAR 1,144.50
Flight 2 - Jeddah to Riyadh			No extra baggage	+10kg SAR 40.00	+15kg SAR 60.00	+20kg BAR 80.00	Total	SAR 87.00
Included in your Flex fare			0	Choose	Choose	Choose	101-	SAR 2,370.0
Included in your Flex tare Included in your Flex tare Included in your Flex tare Choose one of our fastly meets now to Choose one of our fastly m	enjoy durte	g your flight	baggage S	Choose	Choose	Choose	Total Payn	SAR 2, ient methods:
ADULT 1 ADULT 2 CHILD 1								
FLIGHT 1 - RIYADH TO JEDDAH	FLIGH	T 2 - JEDDAH TO RIYADH						



6 Click on continue to proceed with the seat map page

Select your seat									
nas offers you the flexibility to select	your preferred seat. Ensure you an FLIGHT 2 - JEDDAH TO RIYA	d your fan DH	nity are seate	d together, or ch	oose a premium :	seat with extr	s legroom.	Departing Flig Flore yy 61	ht Thu 15 M
Passenger	Seat		Ext	ra leg roon	- SAR 85	.00		00.30	28 02:1
TESTandf TESTasdidast	-	<u></u>	E	1	<u> </u>)=(Economy x 4 Meals	SAR 745.00 SAR 87.00
TESTA TESTA	-			Premium -	SAR 45.00)		🛰 Returning Flig	ы
TESTC TESTC	- 1	~ [) ve l		Flight XY 24	Sat 25 M 20 16 3
			(in))=(LED Economy x 4 Meals	RU SAR 1,003.50 SAR 87.00
	1	<u> (</u>	<u>)</u> =(Total	SAR 1,922
				Upfront - 1	SAR 30.00			Paymen	d methods:
	1] ==[VISA	1000
	1	10.4)(100	100	100	100		
		116] ===[110	1				
		x	x	x	x	x	x		

7 Click on continue to proceed with the payment page.

📻 Review and pay	Soundary	
Please select your method of payment and then enter your payment details below	Departing Fli	yht
Booking summary - please review your travel details before payment	Flight XY 61	Thu 16 Mar
Total amount due: SAR 1,922.50	00.30	02:15
	Economy x 4	JED SAR 745.00
AND THE REPORT OF A DECEMBER OF A	Meals	SAR 87.00
Credit Card SADAD Hold Booking	💊 Returning Fli	aht
	Flight XY 24	Sat 25 Mar
The SADAD payment system is only available within Saudi Arabia.	15:00	2017 16:35
received, it will be automatically cancelled.	Leonomy v A	18.04 SAD 1 001 50
1. ATM V 2. Internet Banking	Meais	SAR 87.00
A. stank strandt 4. Phone Barkling	Total	SAR 1,922 50
Terms and conditions	Payme	nt methods:
Cirk to view Brean Terms and Conditions of Cantade	VISA	💼 🗭
1 accept the flynas Terms and Conditions of Carriage		
Back Contin		

🌐 www.moh.gov.sa | 🗞 937 | 🖤 SaudiMOH | 🛎 MOHPortal | 🖪 SaudiMOH | 🕹 Saudi_Moh



8 After clicking on the continue it will proceed with the confirmation page

Confirmation				Summary	
Booking Reference: PE7R	40	Status: F	ending	🥓 Departing Hig	ht
SADAD Payment				Flight XY 61 00:30	The 16 Mar 2017 02, 15
Bill number	Biller Code	Expiry time/date		FELSE	200
310932352606	026	16:05 05 Mar 2017		Economy x 4 Meals	SAR 745.00 5 SAR 87.00 5
Please make your payment before 16:08	5 Saudi Arabia local time on 03/05/2017 5	unday to avoid cancellation			
You can access SADAD through your or	nine bank account, al an ATM, or by usin	lelephone banking services. Select flynas biller code 026, enter y	our bill	🛸 Returning Flig	ht:
number and complete the transaction.				Flight XY 24	Sat 25 Mar
SADAD payment options are not available	tie at the airport.			CONTRACTOR OF	2017
				15:00	16:35
Thank you for booking with flynas. Here your flight information.	are all your booking details in one place.	We will also send you a confirmation email so you have easy acce	ss to all	Economy x 4 Meals	SAR 1,003.50 SAR 87.00
- Departing flight				Total	SAR 1 922 50
00:30	Thu, 16 M	ar 2017	02:15		
Riyadh	XY	ı Jı	eddah		
Riyadh	Non-stop 1	v 45 min	Jeddah		

Manage and Change Booking

User must login in the page and click on "My Bookings". It will provide access to manage booking and web check-in.

ROUND TRIP ONE	WAY MULTI-CITY					My Booking	s
nga			Destination			Register No	w Anents
RUH BA			JED SA	Create new age SkyAgent accor	nt logins under your int		
			Return Date	My Drofile			
Thursday March 2017		16	Saturday March 2017		25	ing i rono	215-1
					Make a Booking		
2 Adult	Child • 1 In	tant •					
2 Adult •	1 Child • 1 In	fant •			-	Informatio	
2 Adult •	1 Child • 1 In	tant •			Find lights	Informatio	n
2 Adult •	I Child I In Aramco BOOKING DATE	fant *	DEP DATE .	CITYPAIR	Find Bights NO. OF PAX	Informatio	Account Balance:

ارہ الصحـه Ministry of Hea	J J alth

Reset the account password

1 Go to https://booking.flynas.com/#/agent /login and click on "Forgot Password".

Email address / User name	Password
Too to Final passworth	
New Agent ? Register here	
Kew corporate member? Registr	e hate

2 A pop-up will appear in the screen to enter the username of your account. (et. al. tg@aramco.com)

	Log In Forget personet		
	Password Recovery		
	User name / Email Address		
	Cancel	Submit	
		_	
Employee Lo	In Additional Corporate Login Appincies Register Corporate Appincies Register	Manage Booking Web Check	mili

3 Check your e-mail for the reset password details.

Note: For other issues contact: corporate@flynas.com